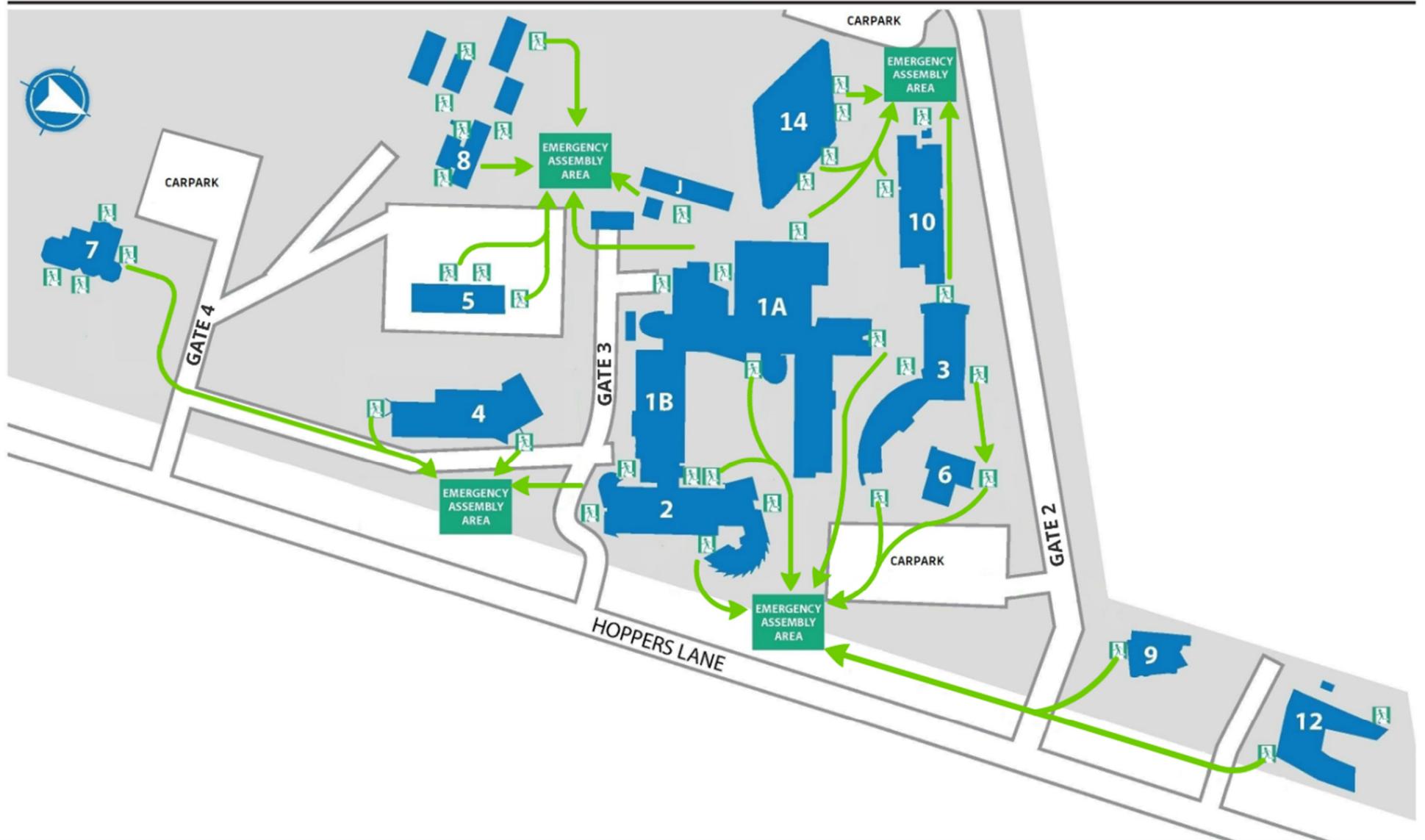


EMERGENCY INFORMATION

Campus Assembly Areas and procedures

WERRIBEE WEST CAMPUS *Follow green pathway to assembly area*



ALARM

ALERT TONE

Beep BeepBeep....

When the ALERT tone sounds:

- Stop what you are doing and standby
- Collect your personal belongings
- Wait for further instructions from Wardens or Security Personnel.

DO NOT commence evacuation during the ALERT tone unless it is **unsafe** to stay in your area.

EVACUATION TONE

WhoopWhoopWhoop....

When the EVACUATION TONE sounds:

- Evacuate via the nearest 'Exit' from your room / area or as directed by Wardens, Security or PA announcements.
- Once you have exited the building make your way to the nominated 'Assembly Area'.

NOTE: Do not use lifts – use stairwells only.

EVACUATION

Once you have evacuated:

- Remain at the Assembly Area until otherwise directed by Wardens, Security Personnel or Emergency Services.
- **DO NOT RE-ENTER** a building until the 'All clear' is given.

SHELTER IN PLACE / LOCKDOWN (No evacuation)

For some emergencies a **SHELTER IN PLACE** or **LOCKDOWN** may be required i.e. you will be required to **STAY IN THE BUILDING** rather than evacuating.

Listen to any PA announcements and take directions from Wardens or Security Personnel.

EMERGENCY CONTACTS

VU Safe App – Download on your mobile phone for emergency contacts and information.

Campus Security – Call **9919 6666**.

Emergency Services

Dial '0' for an external line, then dial **000** for

- Fire Brigade (or break red glass alarm)
- Police
- Ambulance

1. Advise the operator of the type of emergency e.g. fire, medical emergency.
2. Provide information of the location i.e. Campus Address, Gate No., Building, Room.
3. Provide any other information as requested by the operator.



**VICTORIA
UNIVERSITY**

MELBOURNE AUSTRALIA

August, 2019